



Mizuho Bank, Ltd.
(Incorporated in Japan with Limited Liability)
Singapore Branch
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Company Registration: S74FC2413J
GST Number: M200181824

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Date: 1 Oct 2021

Dear Valued Customer,

Subject: Changes of Cheque Deposit Services and New Quick Cheque Deposit Box at Mizuho Banking Hall

We are pleased to inform you that effective from <18-Oct-2021>, a new Quick Cheque Deposit Box will be available at our banking hall to serve your banking needs.

Please note that the Quick Cheque Deposit Box is solely for depositing SGD and USD cheques that are to be cleared locally in Singapore.

In view of the new Quick Cheque Deposit Box, please be informed that with immediate effect we will no longer be providing over-the-counter cheque deposit services.

If you have any queries, please do not hesitate to contact your relationship manager.

Thank you.

Yours sincerely,

Mizuho Bank, Ltd.
Singapore Branch



FAQ

Q1) Is there a cut-off time for the deposit of cheques into the Quick Cheque Deposit Box?

- **The cut-off time for depositing cheques into the Quick Cheque Deposit Box for processing on the same banking day is as follows:-**

Currency of Cheques	Cut-off time on banking days
SGD Cheques	3.00pm
USD Cheques	2.00pm

Q2) What details do I need to provide on the cheque for the Bank to process the same?

- **Please provide your full name, your bank account number and your contact number on the overleaf of the cheque before depositing it into the Quick Cheque Deposit Box.**

Account Number & payment reference(s), if		
Name:		Contact No:
For bank's use only. Please do not write in this box		

Q3) Do I need to fill up the bank deposit slip and attach it to the cheque before depositing the cheque into the Quick Cheque Deposit Box?

- **No, you do not need to fill up the bank deposit slip. Simply provide the necessary details on the overleaf of the cheque as mentioned at Q2 above.**

Q4) If I deposit a few cheques into the Quick Cheque Deposit Box, do you consolidate those cheques and credit the total cheque amount into my account?

- **No, we will process each cheque separately and pay into your designated account based on the value of each cheque.**

Q5) How do I know that my cheques are credited into my account?

- **As long as the cheques are deposited into the Quick Cheque Deposit Box before the relevant cut-off time and they fulfill the cheque clearing requirements, the cheques will be credited into your account.**
- **Example A – SGD cheque deposited on Monday (SG working day). Your account will be credited on Monday, funds will be available on Tuesday (SG working day) after 2.00pm**
- **Example B – USD cheque deposited on Monday (SG & US working day). Your account will be credited and funds will be available on Tuesday (SG & USD working day) after 2.00pm.**
- **If you have subscribed to our Mizuho Global e-banking online system, you can check the cheque amount paid into your account**

Q6) I'm not able to visit your banking hall. Can I mail the cheques to the Bank instead?

- **Yes, you can mail the cheques to our office address as stated below:-**

Mailing Address> Mizuho Bank, Ltd. Singapore Branch
12 Marina View, #08-01
Asia Square Tower 2
Singapore 018961
Attention: (RDS) Remittance & Deposit